



JOB ANNOUNCEMENT

Foothills Healthy Babies is looking for a part-time home visitor, 20 to 24 hours per week.

Foothills Healthy Babies is an intensive, home visiting program designed to enhance child development and family functioning. Home Visitors help families identify and build on their strengths, manage their stress, and develop parenting skills.

Home visitors enjoy engaging families and love babies. They bond deeply with families during pregnancy and continue to serve them, as needed, for up to five years after the baby is born.

Applicants must have knowledge of child development, be nonjudgmental and accepting, and able to help families identify and build on their strengths under challenging circumstances. Extensive training will be offered. Applicants must hold a valid drivers license and clear DMV record.

A detailed job description is attached.

Please mail a resume, reference list with 2 non-family members, and a cover letter to:

Jan MacDonald, Supervisor
Foothills Healthy Babies
531 Uren Street
Nevada City, CA 95959

Applications must be received by January 11th at 5:00 p.m.

Child Advocates of Nevada County

**531 Uren Street
Nevada City, CA 95959
530-265-9550**

Our Vision

All children in Nevada County grow up in a safe, nurturing, and healthy environment.

Our Mission

Provide advocacy, education, prevention, intervention and support services to help our children grow up free from abuse and neglect, in a safe, nurturing, and healthy environment.

Our Programs

Child Safety Puppeteers
The Welcome Baby Program & Foothills Healthy Babies
(CASA) Court Appointed Special Advocates

Child Advocates of Nevada County
Position Description

Job Title: Foothills Healthy Babies Home Visitor Trainee
Hours: Part-time
Salary: \$12.00
Reports to: Foothills Healthy Babies Supervisor

Position summary: The Foothills Healthy Babies Home Visitor Trainee is responsible for initiating and maintaining regular contact with assigned families and maintaining family files. Home Visitors help families identify their strengths, manage stress, set and meet goals, and develop parenting skills.

Requirements: Must be able to attend extensive training opportunities as they develop. Hold a valid drivers license and clear DMV record. Must undergo finger printing at hire. Must possess demonstrable characteristics and have the ability to do the following duties:

Duties:

Service to Families

- Visit regularly with all assigned families per program protocols
- Help families identify their family's strengths, develop parenting skills, and set and follow through on family's goals using FHB curriculum and protocols
- Assist families in establishing a medical home and keeping immunizations up to date
- Assist families in locating, accessing and utilizing existing community services
- Assist families in enrolling children in Early Head Start or other programs as appropriate
- Transport families to doctor appointments and other appropriate events by agency van
- Maintain confidentiality of records of families as specified in confidentiality agreement

Case Management

- Participate in weekly supervision meetings to discuss ongoing concerns and assess families' needs
- Conduct assessments of all assigned families based on established protocols and assessment
- Attend interagency case management meetings as required
- Ensure that family files and case notes are maintained and up to date

General Agency Duties

- Attend regular FHB team meetings to discuss ongoing program issues
- Attend regular CANC staff meetings as requested

Driver's License and Insurability Requirements

- Valid driver's license is required. Must be able to utilize agency van. Changes in DMV status may be cause for reassignment or dismissal. Must submit DMV clearance every year.

Demonstratable Characteristics:

- Maturity and experience successfully working with children (0 to 5) and their families
- Knowledge of normal child growth/development and parent-child relationships
- Nonjudgmental and accepting

- Ability to form supportive ongoing relationships with families and other service providers
- Willingness to learn about and make referrals to the complex community resources available to families
- Ability to establish and maintain personal/programmatic boundaries, while providing supportive services
- Believes in and is comfortable advocating for nurturing, nonviolent discipline for children
- Ability to be culturally sensitive and appropriate
- Demonstrates good writing and organizational skills
- Ability to effectively collaborate with other FHB and CANC staff, health professionals, educators, and other families advocates from other agencies in formal and informal meetings

Training: Must have ability to attend trainings as they are offered, including 30 HFA hour Core Program training that may be offered in the Sacramento Region.