

## **GARY R. EMANUEL**

**gemanuel@sbcglobal.net**

### **CAD FACILITIES PLANNER**

#### **SUMMARY OF QUALIFICATIONS**

Over 15 years of increasing responsibility in facilities planning and engineering roles in large corporations. Highly skilled with interior layout and rearrangement of office, lab and manufacturing spaces.

- Developed systems for space planning and reporting.
- Managed facilities upgrades and operations.
- Developed quality interpersonal skills to manage cross-organizational project teams.
- Experienced with P.C. and Mac and computer literate using AutoCAD 13/14/2000/2002, Aperture CAFM, Windows 95/98/XP, Word, Excel and PowerPoint.

#### **PROFESSIONAL EXPERIENCE**

##### **INDEPENDENT CONTRACTOR**

**March 2003 to Present**

- Provide Contract Facilities Planning Services for 1,200 employee Fujitsu America Campus in Sunnyvale, CA and Hospice of the Foothills in Grass Valley, CA.

##### **FUJITSU MICROELECTRONICS AMERICA, INC., San Jose, CA**

**July 1999 to March 2003**

###### **Facilities Planner**

- Provided Facilities Planning services for 4-building, 177,000 square foot San Jose site, using AutoCAD 2002 for Facilities Planning.
- Major consolidation project involved Planning and Project Management for reconfiguring over 200 cubicles and simultaneously relocating over 200 employees. Consolidation vacated space costing \$554,400 annually.
- Provided ergonomic assessments.
- Planned and coordinated relocation and remodel of sales offices.
- Subsequent to lay-off in October 2002 was re-hired as contractor to plan and coordinate relocation of division to new site. Net building lease savings resulting from vacating 2 buildings and consolidating into one new was \$79,596 annually.

##### **INDEPENDENT CONTRACTOR**

**August 1995 to June 1999**

###### **Facilities Planner**

- As contractor at Creative Labs, Inc. in Milpitas, CA, responsible for Facilities Planning and Project Management using AutoCAD LT 97. Major project included planning and relocation of personnel for several departments.

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#### **Project Manager**

- As contractor at LSI Logic Inc. in Milpitas, CA and Seagate in San Jose, CA, responsible for Facilities Project Management services for local buildings and nationwide sales offices. Used AutoCAD 13/14 with Windows 95.
- As contractor at Applied Materials, Inc., responsible for space planning and relocation of personnel at three Applied Materials Corporation building sites in Santa Clara and Milpitas.
- Experienced with Haworth Furniture Systems layout and reconfigurations.
- Compiled 30-page, 5-year space plan for Applied Material's 100,000+ square foot warehouse.

#### **XEROX CORP., PALO ALTO RESEARCH CENTER, Palo Alto, CA May 1977 to June 1995**

##### **Supervisor, Facilities Planning and Services**

- Eighteen years experience in optimizing the balance between office, lab, and conference spaces in a high-tech research facility.
- Managed CAD services, facilities planning, facilities work groups, tradesmen, with a staff of 3 and a budget of \$800,000 per year.
- Experienced with providing improved space utilization and effectiveness with little or no impact on the productivity of personnel. Relocated 104 in 5 days.
- Created and implemented a process for office relocations, including layout and space allocation in 3 buildings totaling 315,000 square feet with 400 employees.
- Developed a high degree of competence applying Xerox and Unix-based software (including Xerox and Arris CAD/databases, spreadsheets, word processing, and e-mail) to space planning and occupancy reporting.
- Planned, organized and supervised conference room and office remodeling.

#### **ADDITIONAL RELEVANT EXPERIENCE**

As Facilities Project Engineer at Memorex Corporation, managed a wide variety of facilities change projects. Responsibilities included initial cost estimating, scheduling and monitoring costs through final approval and payment.

#### **EDUCATION AND AWARDS**

Bachelor of Science in Industrial Technology, San Jose State University, San Jose, CA  
Courses in AutoCAD Rev. 13, Windows 3.1, Excel 5.0, PowerPoint 4.0, De Anza  
College, Cupertino, CA 1996/1997

Xerox Achievement Awards in 1987, 1988, 1993 for outstanding project efforts